



# MERTON BOARD OF EDUCATION MEETING

December 14, 2020

6:00 PM

## Merton Intermediate Little Theater

In light of the COVID-19 virus precautions, the public is invited to participate/view the meeting either in person or virtually. The link can be found on the Merton Community School District website at [www.merton.k12.wi.us](http://www.merton.k12.wi.us). If you are attending virtually and want to be part of “Delegations to be Heard,” please see the directions in the agenda.

### AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement of Notice of Open Meeting Publication
- IV. Approval and Overview of Agenda
- V. Approval of Minutes
  - A. [Monday, November 30, 2020 @ 7:00 p.m. - Open Session](#)
- VI. Approval of Financial Report and Bill Listing
- VII. Delegations to be Heard

*The purpose of this part of the agenda is to allow a citizen or citizens, who have asked to be placed on the agenda, an opportunity to speak. It is important to remember the following:*

1. *Delegations can be done both in person and email comments that are to be sent to the District Administrator ([russr@merton.k12.wi.us](mailto:russr@merton.k12.wi.us)) during the first 5 minutes of the board meeting (6:00-6:05). All email comments will be read to the board, following the allowable comments as indicated in the Board Agenda.*
2. *No personnel/confidential issues can be discussed in the open session of the board. These types of concerns must be brought forth through board adopted procedures.*

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12/14/20

Page 2

3. *The school district has adopted policies and procedures for dealing with problems/complaints. These procedures provide for discussion and resolution of concerns, with board involvement if necessary, as certain steps are followed. The board is prohibited from becoming involved outside of the adopted procedure*

IX. District Administrator's Report

A. Actions

1. Acceptance of Donations (Action)
2. Personnel Actions (Action)

B. Information

1. 2019-20 Audit Report (Riley, Penner, and Benton)
2. COVID 19 Update
3. Intermediate School Remodel Update

X. Committee Reports

A. Student Achievement Committee

XI. New Business

- A. 2020-21 One-Time Bonus for Staff (Possible Action)
- A. 2021-22 Student/Staff School Calendar (Action)

XII. Future Meeting and Agenda Items

- A. January 25, 2021 @ 6:00 p.m. (Open Session)
  1. Monthly Meeting
    - a) Declare Open Enrollment Seats for 2021-22
- B. February 22, 2021 @ 6:00 p.m. (Open Session)
  1. Monthly Meeting
- C. March 22, 2021 @ 6:00 p.m. (Open Session)
  1. Monthly Meeting

XIII. Motion to Adjourn



## MERTON COMMUNITY SCHOOL DISTRICT- *FINANCIAL INFORMATION*

**MEETING DATE:** December 14, 2020

**AGENDA ITEM:** *Approval of Financial Report and Bill Listing AND Donations (Action)*

[Business Manager Memo](#) and [Voucher Listing](#)

[November 20 Payroll](#)

[December 4 Payroll](#)

[Payroll Wire Listings](#)

[AP Wire Listing](#)

[Check Registry](#)

[ACH Listing](#)

[Credit Card Register](#)

[Donations](#)

### **ADMINISTRATIVE RECOMMENDATION:**

The administration recommends making a motion to approve the check registry and donations.

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## **MERTON COMMUNITY SCHOOL DISTRICT- ADMINISTRATOR'S REPORT**

**MEETING DATE:** December 14, 2020

**AGENDA ITEM:** *2019-20 Audit Report*

Please see the final [2019-20 Audit](#) for the Merton Community School District. A representative from Riley, Penner, and Benton will be at the meeting to review the report.

### **ADMINISTRATIVE RECOMMENDATION:**

This is for information only.

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## **MERTON COMMUNITY SCHOOL DISTRICT- ADMINISTRATOR'S REPORT**

**MEETING DATE:** December 14, 2020

**AGENDA ITEM:** *Personnel Actions*

There are no personnel actions at this time.

**ADMINISTRATIVE RECOMMENDATION:**

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## **MERTON COMMUNITY SCHOOL DISTRICT- COMMITTEE REPORTS**

**MEETING DATE:** December 14, 2020

**AGENDA ITEM:** *Student Achievement Committee*

The Student Achievement Committee met on December 1 to discuss Social Emotional Learning and December 7 to discuss Global Awareness for Staff. A verbal review will be given at the meeting.

### **ADMINISTRATIVE RECOMMENDATION:**

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## **MERTON COMMUNITY SCHOOL DISTRICT- *NEW BUSINESS***

**MEETING DATE:** December 14, 2020

**AGENDA ITEM:** *2020-21 One-Time Bonus for Staff (Possible Action)*

Board Member Jennifer Neuman requested this agenda item be brought to the board for discussion. The Board can decide to talk about this either in open or closed session as it involves compensation of staff members.

### **ADMINISTRATIVE RECOMMENDATION:**

The board may decide to make a motion for one time compensation for selected staff.

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## MERTON COMMUNITY SCHOOL DISTRICT- *NEW BUSINESS*

**MEETING DATE:** December 14, 2020

**AGENDA ITEM:** *2021-22 Student/Staff Calendar (Action)*

[Please see the attached proposed Merton Community School District Student Calendar for the 2021-22 School Year.](#)

This year's student calendar is similar to the initial 2021-22 calendar and matches up with Arrowheads very well. The only difference is this year's calendar has 177 student days compared to last year's 176 days. The date that was a "student day off" last year was April 29th. The reason we made this a student day instead of a PD day for staff is Spring Break and Easter Break do not line up.

[Please see the attached proposed Staff Calendar for the 2021-22 School Year.](#)

This year's staff calendar is very similar to last year's. One less "flex day" at the beginning of the year as this has been shifted into a student contact day. (see above)

[Please see the attached AHS 2021-22 Student/Staff Calendar](#) for reference.

### **ADMINISTRATIVE RECOMMENDATION:**

The administration is recommending the board make a motion to approve the 2021-22 Student and Staff Calendars as presented.

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## **MERTON COMMUNITY SCHOOL DISTRICT- *FUTURE AGENDA ITEMS AND MEETINGS***

**MEETING DATE:** December 14, 2020

**AGENDA ITEM:** *Future Agenda Items and Meetings*

Upcoming Meetings:

- A. January 25, 2021 @ 6:00 p.m. (Open Session)
  - 1. Monthly Meeting
    - a) Declare Open Enrollment Seats for 2021-22
- B. February 22, 2021 @ 6:00 p.m. (Open Session)
  - 1. Monthly Meeting
- C. March 22, 2021 @ 6:00 p.m. (Open Session)
  - 1. Monthly Meeting

### **ADMINISTRATIVE RECOMMENDATION:**

This item is information only.

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